

Board of Education Meeting Minutes
Annual Reorganizational Meeting
July 8, 2020

Present: Jamie Doucette, William Bloethe, Matthew Edwards, Christian Arsenualt, Michael George

1. School Community Session

- 1.1 Call to Order/ Pledge of Allegiance-** Jamie Doucette called the meeting to order at 6:00pm.
- 1.2 Public Participation-** None.
- 1.3 Celebrations:**
 - A. Graduation/Class of 2020-** Mr. Arsenualt thanked all the participants of this year's graduation ceremony and congratulated the class of 2020. He indicated that, though it was not a traditional ceremony, the school team and community was able to give the class a nice ceremony.
 - B. Student Liaison-** Mr. Arsenualt thanked David Shillo for participating as the student liaison. He noted that David was an asset to the Board and student body.
- 1.4 Additions to Agenda**
 - 9.7 Weekly Updates
 - 9.8 Staff Update

2. Election of Officers

- 2.1 Motion to Approve the Election of President-** Tabled until next Board meeting due to lack of Board members present.
- 2.2 Motion to Approve the Election of Vice President-** Tabled until next Board meeting due to lack of Board members present.
- 2.3 Administration of the Oath of President-** Tabled until next Board meeting due to lack of Board members present.
- 2.4 Administration of the Oath of Vice President-** Tabled until next Board meeting due to lack of Board members present.

3. Appointment of Positions

- 3.1 Motion to Approve the Appointment Leslie Tombari as District Clerk-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.
- 3.2 Appointment Julie Mrowka as District Treasurer-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.
- 3.3 Appointment Sharon Patterson as Claims Auditor- -** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.
- 3.4 Administration of Oath-** The District Clerk will make arrangement for the administration of oath due to COVID-19.

4. Appointment of Positions

- 4.1 **Motion to Approve Island Health Project as the School Physician-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.2 **Motion to Approve Harris Beach Attorney at Law as School Attorney-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.3 **Motion to Approve Julie Mrowka as Census Enumerator-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.4 **Motion to Approve Jim Eagan as Central Treasurer, Extra Curricular Activity Fund-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.5 **Motion to Approve Julie Mrowka as Attendance Officer-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.6 **Motion to Approve EFPR Group as Independent Auditor-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.7 **Motion to Approve the Exemption for an Internal Auditor to be filed with the State of New York-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.8 **Motion to Approve Aly Horn as Purchasing Agent-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.9 **Motion to Approve Christian Arsenault as Records Officer-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.10 **Motion to Approve Christian Arsenault as Title IX Officer-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.11 **Motion to Approve Christian Arsenault as Receiver and Agent of Federal Funds-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.12 **Motion to Approve Christian Arsenault as Recording Secretary to the Board-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 4.13 **Motion to Approve Christian Arsenault as Committee on Special Education Chair-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.

5. Designations

- 5.1 **Motion to Approve Bank of America as the Official Bank Depository for All Funds-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.
- 5.2 **Motion to Approve the Third Wednesday Monthly as Regular Meetings-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.
- 5.3 **Motion to Approve the Suffolk Times as the Official Newspaper-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.

6. Authorizations

- 6.1 **Motion to Approve James Eagan to Certify Payroll-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.2 **Motion to Approve Christian Arsenault for Bu Professional Development Conferences-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.3 **Designation of Signatures on Checks for General Fund, Repair Reserve, and Faculty Housing (One Signature): Board President, Board Vice President, District Treasurer or School Superintendent/Principal-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.4 **Designation of Signatures on Checks for Extra-Curricular Fund (Two Signatures): Board President, Board Vice President, District Treasurer or Superintendent/Principal-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.5 **Budget Transfers: Christian Arsenault-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.6 **Grants in Aid: Christian Arsenault-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 6.7 **Class Fundraisers: Christian Arsenault-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.

7. Official Undertaking (Bonding of Personnel)

- 7.1 **Motion to Approve Leslie Tombari as District Clerk-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 7.2 **Motion to Approve Julie Mrowka as District Treasurer-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 7.3 **Motion to Approve James Eagan as School Business Manager-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.
- 7.4 **Motion to Approve All Members of the Board of Education-** Motion made by William Bloethe, seconded by Matthew Edwards. All in favor, none opposed.

8. Action Items

- 8.1 **Motion: To Approve the Engagement Letter for Legal Services with Harris Beach Attorneys at Law-** Motion made by Matthew Edwards, seconded by William Bloethe. All in favor, none opposed.

9. Administrative Report

Prior Business

- 9.1 **Walsh Park/FIS School Land Sale (Winthrop Drive Property)-** Mr. Arsenault reported that the planning board will start meeting again and will touch base with him on progress.
- 9.2 **Reimbursement for Generator Grant Project-** There has not been any updates but all paperwork has been filed.
- 9.3 **School Accreditation-** No updates.

- 9.4 Capital Improvement Project-** The school’s financial advisor asked the Board to discuss whether the members wanted to move forward with a November referendum vote and to discuss the scope of the project with the estimate from the school’s architect. The financial advisor noted that several other school districts are moving forward with referendums because interest rates are low and capital projects could potentially boost local economies.

The estimate given by the school’s architect outlined the needs of the district which included a new administration wing, elementary wing, playground, sidewalks, etc. for a total estimate of \$5.2 million which all-inclusive of construction and site costs. The estimate also includes additional alternates based on the condition of our building including replacement of entire roof, air conditioning in the entire building, adding fire suppression to entire building, and brickwork. With the alternates, the proposed estimate cost would be \$6.3 million.

Financial advisor gave borrowing options and recommended the 16-year borrowing option. The financial adviser would discuss with the community how taxes would be affected and discuss with the district the overall cost to the district with borrowing considered. The Board agreed to move forward with a November referendum with the additional alternates for a total of approximately \$6.3 million.

- 9.5 FIS Reopen Committee-** Opening plans must be submitted to the state by July 31^s and the Governor will make executive decision by August 7th. The opening committee has been working since the end of April to discuss opening protocols. Schools will be ordering supplies because shipping has been delayed and the district needs to ensure that all items arrive by the opening of school, if needed. The board reviewed the safety purchases from the general budget and discussed the need to spend reserve money on additional supplies, when needed. The Board also reviewed the school’s draft reopening plan that will be sent to the state.

New Business

- 9.6 School Enrollment 2020-2021-** Enrollment was reviewed by the Board but was conservative as several residents indicated that they intended to make Fishers Island their primary residence in light of COVID.
- 9.7 Weekly Updates-** The Board agreed to have Superintendent Arsenault record weekly updates for the community.
- 9.8 Staff Update-** The Teacher Aide’s for 2020-2021 will be staggered so that there is always coverage for 3-6 club. There are 4 applicants for 3 TA positions and a hiring committee has been organized.

10. Information Packet for the Board of Education

- *10.1 Graduation 2020 Program-** No questions.

11. Public Participation- None

12. Adjournment- Meeting was adjourned by Jamie Doucette at 7:05pm.